



**TUITION & FEES SCHEDULE
2011-2012**

2011/2012 Enrollment Deadlines

Description	Returning Families Deadline	New Families Deadline
Financial Assistance applications due	Feb 18	March 15
Signed Enrollment Agreements & deposits due	Feb 24	April 1
Deadline to sign-up in FACTS if paying monthly	April 1	April 1
Sign-up for regular use of Aftercare	April 1	April 1
Payment in full or first monthly payment due	April 18	April 18

2011/2012 Tuition & Fees Schedule

Level	Ages	Program	Total Tuition & Annual Fees	Payment Due (in full or first monthly)
Primary	Ages 2 ½ - 4 ½	Half-day (8:30 am – 11:30 am)	\$4900	April 18
	Ages 4 ½ - 6	Full day (8:30 am – 2:00 pm)	\$6700	April 18
Elementary	Ages 6-12	Full day (8:00 am – 2:30 pm)	\$7700	April 18

**Total due for "Tuition and Annual Fees" includes Tuition, Annual Fee (Snow day, yearbook, Mother's Day tea, daily snack, monthly fun lunches, field trips), and Tuition Insurance*

2010-2011 Extended Care Fees Schedule

Program	Time	Description	Fee
Aftercare	11:30 am – 2:00 pm	Children are dismissed from primary classroom and go into Aftercare room. Rate only for 5-day/week commitment. Sign-up required.	\$200/month
	11:30 am – 2:30 pm	Children with older siblings or who are staying for Extended Care are dismissed from primary classroom and go into Aftercare room. Rate only for 5-day/week commitment. Sign-up required	\$215/month
	2:00 pm – 2:30 pm	Kindergarten/Extended Day students with older siblings. Sign-up required	\$165/year
Aftercare Drop-in	11:30 am – 2:30 pm	Students stay in Aftercare room as needed (24-hr notice required)	\$15/day
Extended Care	2:30 pm – 6:00 pm	Primary aged children, ages 2 ½ - 6. Rate only for 5-day/week commitment. Sign-up required	\$300/mo
	2:30 pm – 6:00 pm	Elementary aged children, ages 6-12. Rate only for 5-day/week commitment. Sign-up required	\$300/mo
Extended Care Drop-in	2:30 pm – 6:00 pm	Students stay in Extended Care as needed (24-hr notice required)	\$25/day



Tuition Policy

Tuition and other fees are required for CMS to successfully fulfill our mission. One year of tuition is due in full because the hiring of teachers and staff and the ordering of classroom materials/resources are based upon anticipated enrollment. Refunds are only made in accordance with the tuition insurance program and enrollment contract. Student records will not be released until the account is paid in full. Parents will be expected to honor their full year's commitment to the school.

The total listed for Tuition and Fees on the Schedule combines all annual Tuition and Fees due for the year: Tuition, Annual Fee (Snow day, yearbook, Mother's Day tea, daily snack, monthly fun lunches, field trips), and Tuition Insurance.

Enrollment Deposits & Agreements

For new and returning students, a non-refundable \$500 enrollment deposit for each child will be collected with a signed enrollment contract to confirm child's placement. This deposit applies toward total tuition.

For returning students, a signed enrollment contract, method of payment selection, and deposits are due by February 24, 2011.

For new students, a signed enrollment contract, method of payment selection, and deposits are due by April 1, 2011.

Discounts

Multiple child discount. For children attending during the same school years, a 5% multiple child discount of lower tuition is offered for second child and all additional children.

Tuition Insurance

The school will take out a tuition insurance policy to help mitigate revenue loss from job transfers, job loss, and other covered events during the school year. This nominal cost (\$75/student) has been added into the cost of Tuition and Fees. This will help protect parents and families with their tuition investment.

Payment Options

- Option A: Payment in full for returning or new students by April 18, 2011
 - Cash/Check. Tuition and fees to be paid in full by April 18 by cash or check made to CMS.
- Option B: Monthly payment plan (12 months) through FACTS Tuition Management.
 - The first monthly payment of tuition and fees for returning or new students is due April 18. The first April payment will also reflect an annual \$41/family FACTS fee. Subsequent payments are due and payable by the fifth calendar day of each month, April 2011 through March 2012. The enrollment deposit will be applied toward the last monthly payment.
 - Automated withdrawals and credit cards are accepted. Credit card users will be charged an additional 2-3% convenience fee.
 - Past due accounts. See FACTS Tuition Management contract. Tuition that becomes two months past due will be subject to the student being withheld from attending school until such amounts due to CMS are made current.
 - Insufficient funds/returned check fee. See FACTS Tuition Management contract. CMS will charge a \$25 fee for all returned checks and any insufficient funds.

Tuition Assistance

Tuition assistance awards are based upon a family's need as determined by analysis provided by FACTS Tuition Management. Each award is made for one year only and award amounts are based on available tuition assistance funds. Application information can be found online at our website at:

www.montessori.me

For returning students, Financial Aid applications are due February 18 and notification of assistance will be made the week of Feb 22 through in-person meetings.

For new students, Financial Assistance applications are due March 15 and notification of assistance will be made the week of March 28 though in-person meetings.

Questions

Should you have any questions about your child's tuition, please contact the school at 638-1692.